**Edwardsburgh-Cardinal Public Library Board minutes**

**Held in Cardinal, January 31st, 2017**

Ruth Hoover called the meeting to order at 7:09 pm.

**Regrets:** E. Farrell and T. Wilson

**Present:**  R. Hoover, D. Robertson, G. Morrell, J. MacKinnon, M.A. Gaylord and H.Wiersma

**Disclosure of Interest:**  none

**Additions to the agenda:** R. Hoover stated we should have new executive nominations as we need a new vice chair and a secretary.  It was decided to wait until next meeting when more people would be present.

**Minutes from the previous meeting:**  J. MacKinnon moved to accept the minutes of the previous meeting as presented, seconded by R. Hoover, carried.

**Business arising from the minutes:** Banking and Bags to go.  Will be discussed later in meeting. Fax now working in Cardinal.

**Correspondence:** none.

**Treasurer's report:**   D. Robertson reported on E. Farrell's budget presentation to Council, and thought everything went well and felt we would get a favourable response.  Now just waiting for final budget to pass.  D. Robertson is still waiting to hear from the Royal Bank about switching accounts from TD Bank.

David moved that he be allowed to make the switch if he could get favourable results (no costs) under the umbrella of the Township.   R. Hoover seconded, motion carried.

It was moved by G. Morrell that we accept the Treasurer's report as presented.  Seconded by J. MacKinnon, motion carried.

**CEO/Supervisor Report:**

M.A. Gaylord reported January a slower month, busy rearranging toys/kids room and kitchen.  Cardinal library had a new cleaner (Davey Deline). Cardinal Friends planning another Flower workshop in April, planning a summer picnic, and a colouring book for 150 anniversary activity.  They have met with the Spencerville Friends and are planning another get-together in May.    E. Farrell has rearranged schedules and I will now be working with her on Monday evenings.  C. Wilson would now be working on Wednesday evenings with M. Clark.  M. Clark (Health & Safety Representative) is concerned with the unfinished floor in Library and heating registers.

R. Hoover read E. Farrell’s report...

CEO report – Jan 2017

* I’m at the OLA conference! I have borrowed two program-to-go bags to show people during my poster presentation. I have my schedule for sessions and I’m looking forward to learning new things to bring back to the library!
* I obtained a box of games for free from a friend for the creation on a teen board game evening at the Cardinal library
* Ontario Trillium Foundation grant is completed and final report sent

Reports accepted as read.

J. MacKinnon suggested that M.A. Gaylord talk with M. Spencer and see what can be done to look after the floor.

**Policy Review:**

-Byl-11 Committees of the Board

- Cir-13: Outreach services (homebound) (added to OP-12 Circulation)

G. Morrell asked about Spencerville school visits and also about interlibrary reciprocal borrowing.  M. Gaylord answered that the North end did well with borrowing from Kemptville and we (Edwardsburgh-Cardinal) do benefit from this arrangement.  We (Librarians) borrow and lend for our patrons from Prescott without any problems. G. Morrell moved these changes be amended. J. MacKinnon seconded. Motion carried.

**Date of next meeting:**  February 28 in Spencerville at 7:00 pm.

Meeting adjourned at 7:45 pm.