

Edwardsburgh Cardinal Public Library

Policy Type: **Operational**

Policy Number: **OP - 06**

Policy Title: **Programming Policy**

Policy Approval Date: Feb. 23, 2016

Policy Review Date: 2021

Programming supports the library's mission to stimulate imagination and inquiry. Programming provides information, invites public discussion, encourages curiosity and creativity and promotes literacy and reading. Programming promotes the library's services and resources. This policy defines the provision of programs at the library.

1. Programs are defined as any group activity offered to the public that staff coordinate, plan and/or present.
2. Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by presenters or participants.
3. The library will:
 - a) make available a wide spectrum of opinions and viewpoints
 - b) select programs based on the interest and need of the community
 - c) use programs to promote interest in, and the joy of, reading
 - d) make programs available free of charge except for fundraising events to benefit the library
 - e) limit program attendance based on safe use of space, or when success of a program requires it
 - f) make programs open to all, based on a first come, first served basis, either with advanced registration or at the door
 - g) not offer programming that is purely commercial
 - h) regularly evaluate the planning and delivery of library programs
 - i) make available a process for user feedback and expressions of opinions/concerns about programs
4. The library may:
 - a) offer programs for children, young adults, adults, seniors and families
 - b) participate in cooperative programs with other agencies, organizations, institutions or individuals
 - c) sponsor programs in the library facility or outside of the library
 - d) promote programs through brochures, flyers, news releases, the library's website and social media
 - e) allow presenters to display products or books for purchase